

Opening: Editor, Policy Journal (Part-Time Contract)

Citizens Union Foundation

New York, NY (Remote, with ability to attend occasional in-person meetings in NYC)

Part-time contract position

About Citizens Union

For more than a century, Citizens Union has been at the forefront of reform in New York City. We are a nonpartisan and independent good-government group made up of New Yorkers from diverse backgrounds and political beliefs, dedicated to making democracy work for all and united in putting the public interest ahead of special interests. A principled and pragmatic civic watchdog, we combat corruption and fight for political reform in City and state governments.

Citizens Union works to ensure honest and accountable government, fair and open elections, and a civically engaged public. We are an independent force for constructive reform, driving policy solutions and educating the public to achieve responsible and responsive government in the City and State of New York.

Citizens Union is entering a new chapter, expanding its policy portfolio, deepening public engagement, and launching new platforms to elevate civic leadership and reform.

We are building the leadership capacity to shape the next era of this historic institution.

Position Overview

Citizens Union is launching a new policy journal focused on the ideas, debates, and solutions shaping the future of New York City. We are seeking an Editor, Policy Journal to serve as the founding editorial lead for this new platform.

Working closely with the Executive Director, the Editor will help develop the publication's editorial voice, cultivate contributors from across New York's civic and policy communities, and produce a steady stream of compelling opinion and analysis.

The Editor will play a central role in shaping the journal's identity and establishing it as a trusted forum for thoughtful debate about the city's most pressing challenges.

About the Journal

The new policy journal will serve as a forum for serious, solutions-oriented debate about the future of New York City. Through original commentary from leading thinkers, policymakers, civic leaders, and practitioners, the publication will elevate new ideas, challenge conventional thinking, and highlight practical solutions to the city's most pressing challenges.

By pairing timely digital commentary with a curated print edition and podcast conversations, the journal aims to become a leading platform for thoughtful debate on New York's future — a place where policymakers, scholars, journalists, and civic leaders come to share ideas that shape the city's agenda.

For the right candidate, this is a unique opportunity to help launch and shape a high-profile publication at the center of New York's policy conversation, working closely with influential voices across the city's civic, academic, business, and political communities.

Key Responsibilities

Editorial Strategy & Platform Development

- Work with the Executive Director to develop the brand, voice, and editorial strategy for the new policy journal
- Identify key policy themes and emerging issues to guide the journal's editorial direction
- Help establish the publication as a trusted platform for policy debate and commentary

Op-Ed Development & Editing

- Generate ideas for timely op-eds and commentary on major policy debates affecting New York
- Solicit and cultivate contributions from leading voices in New York's civic, policy, academic, and business communities
- Edit and prepare 3–4 op-eds per week for publication
- Ensure articles are clear, compelling, accessible, and grounded in strong policy analysis

Newsletter Production

- Write and produce a weekly policy-focused newsletter
- Feature original commentary from the policy journal
- Curate and aggregate important policy stories and reporting from other news outlets

Print Journal

- Produce a twice-yearly printed policy journal featuring a curated selection of the journal's original op-eds and commentary
- Work with leadership to shape themes, content selection, and editorial framing for each edition

Qualifications

Strong candidates will have:

- A deep understanding of New York City government, policy, and political dynamics
- Excellent writing, editing, and editorial judgment

- The ability to generate strong op-ed ideas and identify timely policy debates
- Experience working with writers, policymakers, academics, and civic leaders
- Strong professional networks within New York’s policy, media, and civic communities
- Experience producing newsletters or other recurring editorial content
- The ability to manage multiple pieces of content and maintain a consistent editorial cadence
- Experience in journalism, policy communications, public affairs, or editorial roles preferred

We are particularly interested in candidates with deep knowledge of New York’s policy landscape and strong networks across the city’s civic, academic, and media communities.

Compensation

This is a part-time contract role. Compensation will be structured as a monthly project fee ranging from \$5,000–\$6,500, based on experience and expected time commitment.

This is a remote position based in New York City, but the editor will be expected to attend occasional in-person meetings in Manhattan.

Why This Role Matters

Citizens Union is investing in leadership capacity at a pivotal moment. The **Editor, Policy Journal** will play a central role in shaping a new platform for public policy debate, expanding the organization’s public reach, and helping elevate ideas and voices that can shape New York’s future.

Citizens Union is an equal opportunity employer and encourages applicants of all backgrounds and experiences to apply. All qualified applicants will be considered for employment without unlawful discrimination based on race, color, creed, national origin, sex, age, disability, marital status, sexual orientation, military status, prior record of arrest or conviction, citizenship status, current employment status, or caregiver status.

To Apply

Interested candidates should send a cover letter and résumé with the subject line, Editor, Policy Journal – [Full Name] to smcullough@citizensunionfoundation.org

Deadline to apply: March 23, 2026.